

# Se connecter à la plateforme (1/2)

Si vous appartenez à un établissement extérieur à la COMUE de Lyon-Sain-Etienne, vous devez vous créer un compte en suivant le lien: [Création de compte](#)

- Remplir tout le formulaire
- Cocher « je ne suis pas un robot »
- Cliquer sur « inscription »
- Votre inscription est soumise

L'identifiant et le mot de passe que vous indiquez vous seront demandés lors de la connexion à la plateforme

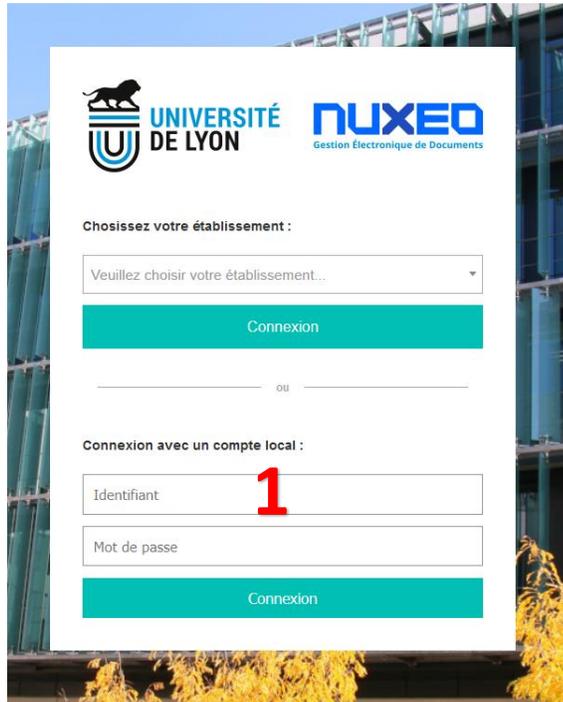


The image shows a registration form titled "INSCRIVEZ-VOUS" on a blue background with the University of Lyon logo. The form includes several input fields: "Identifiant \*", "Adresse email \*", "Confirmez votre email \*", "Mot de passe \*", "Confirmez votre mot de passe \*", "Nom \*", and "Prénom \*". A checkbox labeled "Je ne suis pas un robot" is accompanied by a reCAPTCHA logo and the text "Confidentialité - Conditions". A blue button labeled "INSCRIPTION" is at the bottom. Red boxes highlight the "Identifiant" and "Mot de passe" fields, with red lines pointing to the explanatory text box on the left.

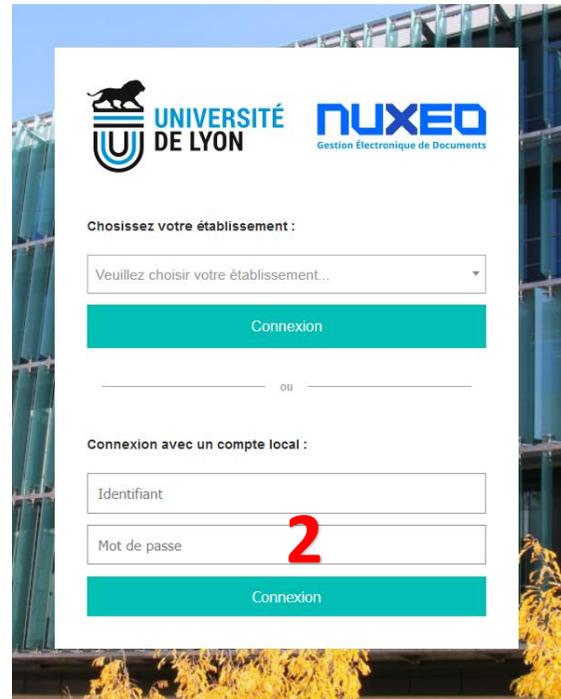
# Se connecter à la plateforme (2/2)

Une fois votre compte créé, vous pouvez vous connecter sur la plateforme:

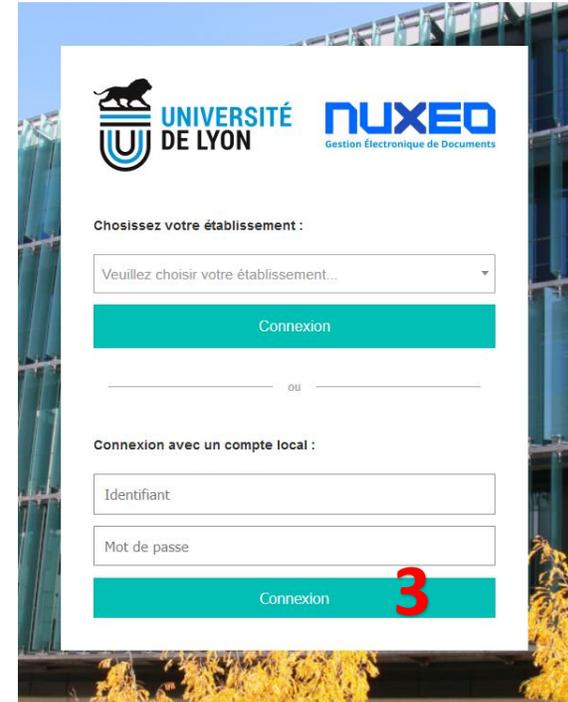
1. Cliquer sur « Identifiant » et saisir l'identifiant choisi à l'étape 1
2. Cliquer sur « Mot de passe » et saisir celui choisi à l'étape 1
3. Cliquer sur « Connexion »



The screenshot shows the NUXEO login interface. At the top, there are logos for 'UNIVERSITÉ DE LYON' and 'NUXEO Gestion Électronique de Documents'. Below the logos, there is a section titled 'Choisissez votre établissement :' with a dropdown menu. A teal 'Connexion' button is visible. Below this is a section titled 'Connexion avec un compte local :'. The 'Identifiant' input field is highlighted with a large red number '1'. Below it is the 'Mot de passe' input field, and another teal 'Connexion' button is at the bottom.



This screenshot is identical to the previous one, but the 'Mot de passe' input field is highlighted with a large red number '2'.



This screenshot is identical to the previous ones, but the teal 'Connexion' button at the bottom of the local account section is highlighted with a large red number '3'.

# Connection to the platform (1/2)

If you belong to a university/institution outside the Université de Lyon perimeter, you have to create an account by following this link : [Create your account](#)

- Fill in the form
- Click on « *je ne suis pas un robot* » (I am not a robot)
- Click on « *inscription* » (registration)
- Your registration is submitted

The login (*Identifiant*) and password (*mot de passe*) you created will be required to log on the platform

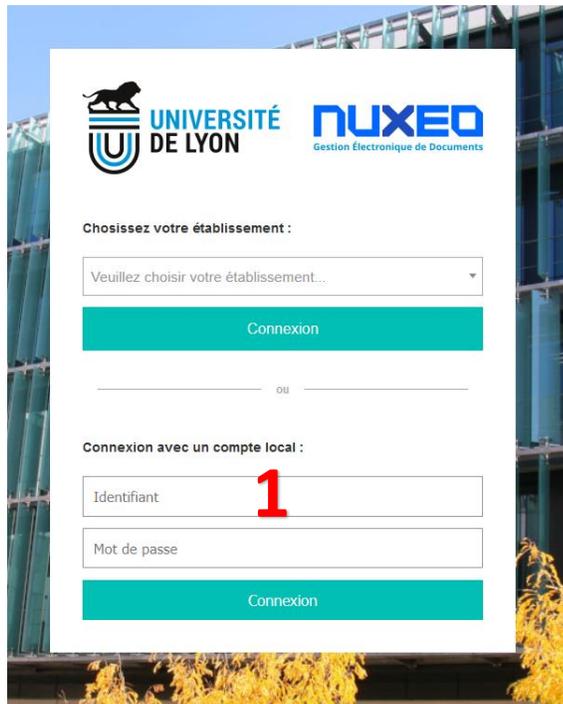


The image shows a registration form for the Université de Lyon. The form is titled "INSCRIVEZ-VOUS" and includes a note: "Les champs suivis de (\*) sont obligatoires." The form fields are: "Identifiant \*", "Adresse email \*", "Confirmez votre email \*", "Mot de passe \*", "Confirmez votre mot de passe \*", "Nom \*", and "Prénom \*". At the bottom, there is a checkbox for "Je ne suis pas un robot" and a reCAPTCHA logo. A blue button labeled "INSCRIPTION" is at the bottom. The form is overlaid on a blue background with the Université de Lyon logo and name.

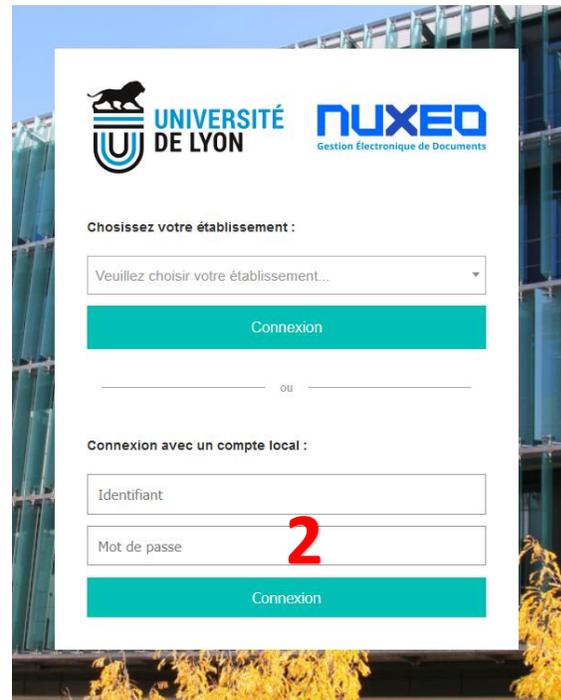
# Connection to the platform (2/2)

Once your account is created, you can log in by following these steps:

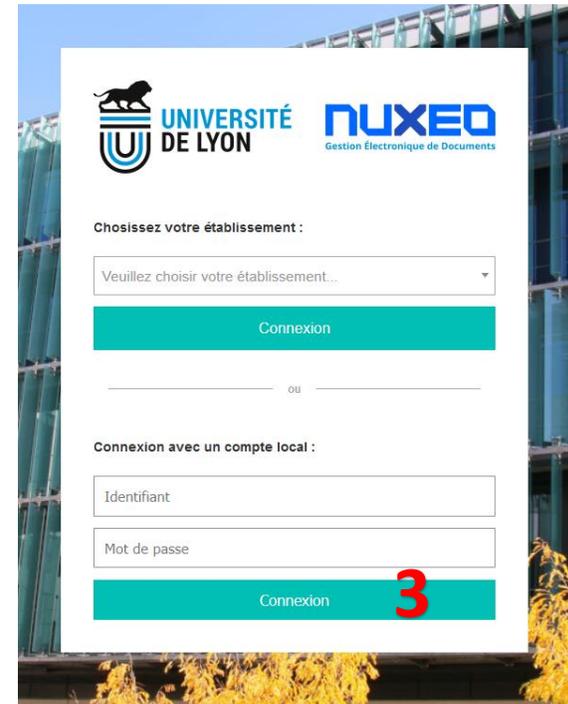
1. Click on « Identifiant » and enter the login chosen in step1
2. Click on « Mot de passe » and enter your password chosen in step 1
3. Cliquer on « Connexion »



The screenshot shows the NUXEO login interface. At the top, there are logos for 'UNIVERSITÉ DE LYON' and 'NUXEO Gestion Electronique de Documents'. Below the logos, there is a section titled 'Choisissez votre établissement :'. Underneath this, there is a dropdown menu with the text 'Veuillez choisir votre établissement...'. Below the dropdown is a teal button labeled 'Connexion'. Below this button is a horizontal line with the word 'ou' in the center. Below the line is another section titled 'Connexion avec un compte local :'. Underneath this, there are two input fields: 'Identifiant' and 'Mot de passe'. A large red number '1' is placed over the 'Identifiant' field. Below the input fields is another teal button labeled 'Connexion'.



The screenshot shows the NUXEO login interface, identical to the first one. A large red number '2' is placed over the 'Mot de passe' field.



The screenshot shows the NUXEO login interface, identical to the first one. A large red number '3' is placed over the teal 'Connexion' button at the bottom of the page.